

**ODAWA NATIVE FRIENDSHIP CENTRE**  
**MAY 23, 24 & 25, 2008**  
**Ottawa Municipal Campground**  
**411 Corkstown Road off Moodie Drive North**

Rules and Registration Form for Arts & Crafts Vendors

Each vendor wishing to set up a booth at this year's festival must submit an application to the Odawa Festival of Aboriginal Culture Committee. Each applicant will be assessed on the following criteria. Application for a booth space does not constitute acceptance as a vendor.

1. Vendor **must** provide proof of Indigenous ancestry acceptable to the Odawa Festival of Aboriginal Culture Committee.
2. Vending Space for specific types of crafts will be limited during the coming festival. Preference will be given to Vendors who demonstrate their craft at their booth. Booth space is limited to 15' X 10', additional space is available at \$50.00 per 5 'X 10' or part thereof. Placement of booths is at the sole discretion of the Odawa Festival of Aboriginal Culture Committee.
3. Vendors must provide a description of their wares when submitting their application. Any items found to be offensive, not a product of aboriginal labour and/or mass produced will be cause for immediate termination of contract and forfeiture of the vendor fee. **This rule is strictly enforced.**

**ITEMS NOT TO BE SOLD:** Trinkets and imported items; **Eagle feathers, sweet grass, sage, tobacco and cedar medicines or any ceremonial items.**

4. Booths will be ranked for appearance, compliance with these rules and number of complaints. Booths will be monitored by a member of the craft community and a member of the Odawa Festival of Aboriginal Culture Committee.
5. Booths must be open for inspection at 9:00 a.m. Saturday May 24, 2008.
6. Applications for booth space will be accepted up to May 16, 2008 at 5:00 p.m. Any applications received after the above deadline time will not be allowed to set up until all fees are paid and those that have paid are assigned a space. **Invited applicant will not be prioritized if the deadline date is not be met.**

7. **Money order or Cheque in the amount of the \$250.00 plus a \$50 returnable deposit must accompany your application. Cheques that do not clear will be cause for contract cancellation.**
8. Vehicles will not be allowed on the infield after 9:00 a.m. on Saturday May 24<sup>th</sup> 2008. No vehicles will be allowed on the infield until the festival is over. **Failure to comply, the applicant forfeits the \$50 deposit.**
9. Booths will be assigned a number that must be displayed in a prominent location on the front of your booth during the entire event.
10. Rain out location: No rain out location – **“rain or shine”**

GATES OPEN: Friday at 3:00 p.m. and performances begin at 4:00 p.m.  
Saturday and Sunday gates open at 9:00 a.m

ARTS & CRAFT VENDORS ARE RESPONSIBLE FOR:

- Keeping their area clean and free of debris **or forfeit the \$50 Deposit**
- Ensuring all their workers are Aboriginal.
- Only two (2) workers per booth.
- Any additional workers **MUST** pay regular gate admission.

Mail completed application to:

**Odawa Native Friendship Centre  
12 Stirling Avenue  
Ottawa, ON K1Y 1P8**

Mark the envelope Craft Vendor.

**2008 Arts & Craft Vendor Contract**

NOT VALID UNLESS SIGNED BY A MEMBER OF ODAWA FESTIVAL OF ABORIGINAL  
CULTURE COMMITTEE DULY AUTHORIZED

PLEASE PRINT CLEARLY

**Date:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/ Town:** \_\_\_\_\_

**Postal code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Proof of Aboriginal Status:** \_\_\_\_\_

(Attach photocopy of document, NO EXCEPTIONS)

Describe products to be sold, starting with your booth's main area of work.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Use the back or attach additional pages if necessary.

I will demonstrate my craft during open hours: Yes\_\_\_\_ No\_\_\_\_\_

**PLEASE READ VENDORS RULES CAREFULLY AND SIGN  
BELOW.**

**Signature:** \_\_\_\_\_ **date** \_\_\_\_\_

**Accepted on behalf of the Committee:** \_\_\_\_\_

**Amount Received:** \_\_\_\_\_ **Returnable Deposit:** \_\_\_\_\_

**Date received:** \_\_\_\_\_ **Date approved** \_\_\_\_\_