



ODAWA NATIVE FRIENDSHIP CENTRE

EMPLOYMENT OPPORTUNITY

FULL-TIME Kizhaay Anishnaabe Niin Program Coordinator

Deadline for Applications: October 14, 2022

The Odawa Native Friendship Centre (ONFC) is a non-profit organization serving the Indigenous community in the Ottawa-Carleton Region of Eastern Ontario and surrounding communities.

The Vision of ONFC is to ensure a thriving and resilient community. Odawa strives to enhance the quality of life of Indigenous People in the Capital region; to maintain a tradition of community, an ethic of self-help and development as well as to provide traditional teachings from our elders.

JOB SUMMARY

The Kizhaay Anishinaabe Niin Program Coordinator is responsible for the provision of Indigenous culture-based community services, focused exclusively on the engagement of Indigenous males (adult and youth), committed to ending all forms of violence perpetrated against Indigenous women and youth.

REQUIREMENTS

- Minimum 2-year College diploma in Indigenous Studies and/or Social Services, or a combination of an equivalent and relevant education, skills and abilities as determined by the employer.
- 3-5 years of demonstrated and related work experience with the Indigenous community.
- Knowledge of community support services both Indigenous and mainstream.
- Strong knowledge and awareness of Indigenous culture, and both historical and contemporary Indigenous issues, with a particular emphasis on family violence, child welfare and the impacts of trauma.
- Experience and understanding of Indigenous community engagement models of practice, event coordination and program facilitation.
- Ability to develop, implement and deliver workshops, programs, and services.
- Strong communication, listening and interview skills, as well as critical thinking and problem-solving capabilities.
- A strong foundation of Indigenous teachings and ceremonies to promote a foundation for growth, health and healing.
- Must have excellent written, verbal, time management and organizational skills.
- First Aid/CPR certification required or be willing to be certified.
- Ability to obtain a satisfactory Vulnerable Sector within 30 days of employment start date as a condition of the employment offer.

WORK ENVIRONMENT

- 1) Flexibility and adaptability are necessary in our fast-paced organization.
- 2) Working conditions are normal for an office environment.
- 3) Work flexible business hours with some overtime when required.
- 4) Evening and weekend work when necessary.
- 5) Occasional work-related travel within Canada.
- 6) As this position involves working with the public, you must be double vaccinated.

SALARY

To be determined based on funding, experience and education.

If you are interested and meet the above criteria and are fully vaccinated, please send your résumé and cover letter telling us why you think you'd be a great addition to the ONFC to: blacroix@odawa.on.ca.

Indigenous (First Nations, Inuit and Métis) candidates will be given priority, please self-identify.

The Odawa Native Friendship Centre is committed to accommodating people with disabilities. If you require an accommodation, we will work with you to meet your needs. We thank all applicants for their interest, however, only those selected for an interview will be contacted.